



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

Government Arts and Commerce college, Paddhari

- Name of the Head of the institution **Dr. Nila S. Thaker**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **+912820233444**
- Mobile No: **9427728492**
- Registered e-mail **principalpaddhari@gmail.com**
- Alternate e-mail **nilathakeer@gmail.com**
- Address **GOVT. COLLEGE Near. ITI, BUS STATION ROAD, PADDHARI**
- City/Town **RAJKOT**
- State/UT **GUJARAT**
- Pin Code **360004**

##### **2.Institutional status**

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Saurashtra University**
- Name of the IQAC Coordinator **Dr. Geeta Bhut**
- Phone No. **9879311301**
- Alternate phone No. **9428273873**
- Mobile **9879311301**
- IQAC e-mail address **iqacgaccp@gmail.com**
- Alternate e-mail address **bhut.geeta@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <https://gaccpaddhari.ac.in/aqar.php>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.03</b>	<b>2019</b>	<b>15/07/2019</b>	<b>14/07/2024</b>

**6. Date of Establishment of IQAC** **04/10/2016**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Arts and Commerce College, Paddhari	RUSA	State Government	2020-21	00
Government Arts and Commerce College, Paddhari	SAPTDHARA	State Government	2020-21	90000
Government Arts and Commerce College, Paddhari	UDISHA/PLACEMENT	State Government	2020-21	50000
Government Arts and Commerce College, Paddhari	FINISHING SCHOOL	State Government	2020-21	125000
Government Arts and Commerce College, Paddhari	NSS	State Government	2020-21	10000
Government Arts and Commerce College, Paddhari	D.E.D.F	State Government	2020-21	50000

**8. Whether composition of IQAC as per latest NAAC guidelines** Yes

- Upload latest notification of formation of IQAC No File Uploaded

**9. No. of IQAC meetings held during the year** 03

- Were the minutes of IQAC meeting(s) and **Yes** compliance to the decisions have been uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No****

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Course titled Complete guidance to cell on Amazon is arranged for students from 29-06-2020 to 05-07-2020 (Number of the students Participated-80 and 69 students passed the exam and got certificate)

Under Rusa component-12 vocationalisation of Higher education Tally Advanced-2 Phase-1 is completed by 30 students of Commerce From 03/02/21 to 23/03/21

To increase awareness about social entrepreneurship One day educational tour of Shrujan N.G.O. Bhujodi (Bhuj-Kutch) is organized on 06/03/21 (Number of the students Participated-58)

Under UDISA total 11 lectures have been arranged on various topics which increases students communication skills and over all development. (From 06, 08, 09 to 10 March -2021).

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To provide offline as well as online facility for learning.	College has taken online and offline classes during covid-19
To do co-curricular activities	Co-curricular activities done under various committee
To arrange carrier guidance and skill development lectures	Carrier guidance and skill development lectures arranged under UDISHA
To start E-journal	Procedure of publishing E-journal is done.
To register Alumni association	Procedure of Alumni registration is started
To prepare service memoir	Data of service memoir is submitted to principal

**13. Whether the AQAR was placed before statutory body?** No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Government Arts and Commerce college, Paddhari
• Name of the Head of the institution	Dr. Nila S. Thaker
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+912820233444
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• Pin Code	360004
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Saurashtra University
• Name of the IQAC Coordinator	Dr. Geeta Bhut
• Phone No.	9879311301

• Alternate phone No.	9428273873				
• Mobile	9879311301				
• IQAC e-mail address	iqacgaccp@gmail.com				
• Alternate e-mail address	bhut.geeta@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://gaccpaddhari.ac.in/aqar.php">https://gaccpaddhari.ac.in/aqar.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2019	15/07/2019	14/07/2024
<b>6.Date of Establishment of IQAC</b>			04/10/2016		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

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Government Arts and Commerce College, Paddhari	NSS	State Government	2020-21	10000
Government Arts and Commerce College, Paddhari	D.E.D.F	State Government	2020-21	50000

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	No File Uploaded
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>



<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Course titled Complete guidance to cell on Amazon is arranged for students from 29-06-2020 to 05-07-2020 (Number of the students Participated-80 and 69 students passed the exam and got certificate)</p>		
<p>Under Rusa component-12 vocationalisation of Higher education Tally Advanced-2 Phase-1 is completed by 30 students of Commerce From 03/02/21 to 23/03/21</p>		
<p>To increase awareness about social entrepreneurship One day educational tour of Shrujan N.G.O. Bhujodi (Bhuj-Kutch) is organized on 06/03/21 (Number of the students Participated-58)</p>		
<p>Under UDISA total 11 lectures have been arranged on various topics which increases students communication skills and over all development. (From 06, 08, 09 to 10 March -2021).</p>		
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To register Alumni association	Procedure of Alumni registration is started
To prepare service memoir	Data of service memoir is submitted to principal
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2019-20	29/01/2020
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language,</b>	

culture, using online course)

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

**20.Distance education/online education:**

### Extended Profile

#### 1.Programme

1.1	<b>258</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

#### 2.Student

2.1	<b>431</b>
Number of students during the year	

File Description	Documents
Data Template	No File Uploaded

2.2	<b>77</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	<b>27</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>10</b>
File Description	Documents
Data Template	No File Uploaded
3.2 Number of Sanctioned posts during the year	<b>11</b>
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>17</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>1012154</b>
4.3 Total number of computers on campus for academic purposes	<b>15</b>
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institute is affiliated with Saurashtra University Rajkot. Being an affiliated institution, the curriculum prescribed by the affiliated university is followed. The Board of Studies and syndicates frame the academic calendar which is followed. At the beginning of the term, the university uploads the calendar on the website and sends it to the institute Based on this, the time table committee at the Institute level comprising of the Head of Departments and faculties prepare the personal planner which contains details such as Commencement of academic</p>	

year/semester, syllabus time-table, internal class tests, like Assignments and test schedule for in semester and university examinations, etc.

The academic calendar is distributed to all the faculties through the Head of Departments and accordingly the faculties prepare the teaching plan and co-curricular activities planner.

Time-Table Committee frames the time-table as well as the Head of departments allots the subjects (courses) to the faculties well before the commencement of each term. For effective delivery of the curriculum, many of the faculties use ICT tools and different teaching methods like Group Discussions, Question-Answer, and Role Play, etc.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Head of the institution and IQAC adhere to the academic calendar and its implementation during the academic year. All head of department and teaching staff follow departmental time-table for conducting lectures as well for the personal academic planners.

The performance of students is measured through internal examinations like assignments, seminars, and M.C.Q. test conducted on time to time. In both semesters. When an affiliated university gives exam dates, the institute conducted semester examinations. The schedule of these examinations is displayed on the University website well in advance. Additionally, these are also displayed on the main notice board of the institution and the website of the institution.

The Principal, Heads of the Departments & IQAC supervise the effective delivery of the curriculum, academic calendar and suggest methods and means for its effective implementation. The best practices followed by faculties during

teaching learning and assessment processes are commended and in other cases, scope for improvement is suggested.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://gaccpaddhari.ac.in/cal.php">https://gaccpaddhari.ac.in/cal.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**13**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
01	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
7	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
30	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
<b>1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>	
<p>The institution is to impart higher education to all sections of the society of the surrounding area irrespective of their caste, creed and gender. The College provides a proper chance to the academically weaker and economically underprivileged class. The College has tried to provide relevant courses which can cultivate human values and skills or practical knowledge. Syllabus and subjects of Arts and Commerce include ethics, human values like Corporate Social Responsibility, Gender equality, Peace, Direction, Environmental issues, Rural Culture, Urban Culture, Family ethics, Brotherhood with family and Society. Gender</p>	

Equality, Economic Equality, National Unity, World Unity, Impto. Of Freedom, Honesty, Positivity, Historic Preservation, Tolerance, Equality, Sustainability, Work-life Balance, Social Justice, Donation to Society, Love Leadership, Help to Others, Integrity, Knowledge, Principles of Karma, Peace, Devotion, Abandonment, Holiness, Detachment. Some of the students have achieved glorious results in their examinations. Through classroom teaching and interaction with them, the teachers provide practical knowledge to students. The College constantly tries to develop the multi-dimensional personality of the students through various extracurricular activities such as NSS, sports and cultural programmes under Saptadhara. The College undertakes many extension activities besides the teaching and learning process. The College fulfils its social obligations by conducting some community-oriented programmes.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://gaccpaddhari.ac.in/p/3">https://gaccpaddhari.ac.in/p/3</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**200**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**01**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the completion of the process of admission, an Orientation Programme for admitted students is organized at college level where students are informed in detail about CBCS and semester system and other information regarding curricular, co-curricular and extra- curricular activities.

The institution identifies the advanced learner through the test, group discussion and class room performance. Bright students are motivated by awarding prizes and medals in college functions. The college motivates students to increase their creative talents by writing different articles related to their subject which are displayed on college notice board. The college organizes quiz competition, elocution competition, poetry recitation and other related activities regarding talent to develop their spirit and aptitude. The college has arranged experts' lectures for competitive exams for the students. Students are motivated to involve in academic and co-curricular activities. Under Career Counseling cell and UDISHA; guidance for various competitive exams is provided. Guidance classes for government jobs are arranged in the institution.

The college has appointed the teachers as mentor for a definite group of students to look into the issues of slow learners. The mentee provides the necessary counseling to the slow learners and takes follow up of the matters concerned.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
431	9

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more student-centric by involving them in classroom interaction during lecture regularly.

Lecturing method is the best interactive way for the level of understanding of the students in Rural area.

After completing each chapter, the faculty members conduct a general discussion among the students and advise them to clarify their doubts. If the students demand, teachers conduct revision lectures for slow Learners.

Innovative methods like use of Power Point Presentation, Audio-Visuals, LCD and downloaded material from websites and BISAG are used by teachers to make the subject more interesting.

Faculties guide the students to prepare assignments in different subjects using various references.

Expert lectures from reputed institutes are arranged for students to get better knowledge about various upcoming fields.

Learning is made more student-centric by involving them in classroom interaction during lectures.

After completing each chapter, the faculty members conduct a

general discussion among the students and advise them to clarify their doubts. If the students demand, teachers conduct revision lectures for slow learners.

Faculties guide the students to prepare assignments in different subjects using various references.

Expert lectures from reputed institutes are arranged for students to get better knowledge about various innovative fields.

The faculty also advises the students to make use of library resources to have in depth study in a particular

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All faculties are provided exclusively with ICT facility for optimum utilization.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

12.3

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The parent university has introduced the Choice Based Credit System and semester system at UG level. The college follows the university norms in the internal examinations. If the students demand, the college shows his/her answer books to maintain transparency. The students have to submit three assignments for every paper every semester as a part of internal examination. These are assessed by the concerned faculties and the head of institution has the authority to make necessary amendments on the basis of discretion. These grades carry 30% of weightage of the total marks secured along with 70% of university examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Taking into consideration covid 19 conditions, the students have to submit three assignments per paper every semester. The scores of which are put on the notice board and the students are supposed to contact the concerned faculty if they come across any discrepancy in the marks obtained within stipulated period. The rectified grades are then uploaded as internal examination marks on the university portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Right at the time of the admission the students are counselled regarding the selection of the programs offered keeping into consideration their aptitude and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO, PSO and CO are defined by the university board of studies right from the time of the framing of the syllabus and the faculties strive to imbibe them in their day to day classroom academic sessions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

148



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://gaccpaddhari.ac.in/p/3>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Because of Covid-19 college could not conduct Extension activities which are carried out in the neighborhood community, sensitizing to social issues, for their holistic development, and impact thereof during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS**

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Response:

The Institute has decent infrastructure available to facilitate teaching and learning. It has 20 classrooms, a computer laboratory, a seminar hall, a spacious library, a big playground, separate parking facilities for staff and students, a girls' common room, water coolers etc. Separate chambers are provided for Sports and NSS. The seminar hall is available which can accommodate approximately 200 students. All classrooms have enough boards, dusters, benches, tables, chairs, lights, fans with proper ventilation. The College possesses adequate infrastructural facilities as per the contemporary requirement to create an

environment of academic excellence.

**Teaching - Learning Class Rooms:**

The college has in all 20 classrooms besides a library, Reading Room, computer laboratory, administration office, Principal's chamber, sports office, Women's Common Room, N.C.C. room, N.S.S. room, CWDC room, Sports Equipment room, placement cell and a staff room.

**Teaching - Learning Computing Equipment**

The college has taken several steps to create, upgrade and enhance infrastructural facilities for quality enhancement and sustenance of the Teaching Learning process through latest technology, such as ICT, Videos and e-resources. College has eleven well equipped smart classrooms, a computer laboratory with 25 computers and digitalized library having two computers with internet connection.

**Total Number of Class Rooms**

**Tutorial**

**Total Number of Computer**

**Library and Reading Room**

**Seminar Hall**

20

00

52 Computers

02

01

16 Laptops

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Response:**

**Sports:**

The college has been providing excellent support and coaching facilities by the Physical Director for indoor and out-door games and many students participated at State and National level competitions and won many Awards, Medals and Prizes. College won 2 gold medal in wrestling and 1 gold medal in Athaletic in all India interuniversity competition.

**Outdoor games:**

The college is equipped with the infrastructure for the outdoor games like Athletics, Kabaddi, long jump ,Volleyball, handball, Hockey, Football, Khokho, Cricket, Softball, Archery and Cycling. The College has a huge open campus for various sports activities. College has 400 meter running track.

**Indoor Games:**

College is equipped with the Infrastructure for indoor games such as Badminton, Table tennis, Carrom, Chess, Judo, weightlifting and Power lifting. Limited gym equipments such as dumbbells, barbell and cycle are also made available for the students and faculties.

**Yoga Centre:**

Every Year 21st June is celebrated as a 'World Yoga day' in our College. Around 400 people from different schools and colleges participate in the same.

**Cultural Activities**

1. College organizes various cultural activities under "SAPTDHARA" title throughout the year on various occasions and prizes are awarded to the winners.

2. The College participates in various cultural activities conducted by Nehru Yuva Kendra , Saurashtra University and KCG. The winners of various cultural activities are sent to participate in the competitions conducted by various Institutions all over Gujarat.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**



10

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Response:**

The college library advisory committee is as follows:

Sr.No

Name

Designation

1

Dr.Namrata R.Joshi

Librarian

2

Dr. Dharmesh Parmar

Assistant Professor

3

Dr. Hirva Patadiya

Assistant Professor

4

Mr. Kaushik Pandya

Assistant Professor

Total area of the library: 1148\*2=2296 Sq. feets

Total seating capacity : 100 Students

Working hours : 7.30 A.M. to 2.30 P.M

General holidays : Sundays & Public Holidays

Book Bank Facilities : Any College students can avail these facilities

E-Resources : Students having tablets and

free NAMO Wi-Fi facilities

Name of Library and Information Management Software -SOUL2.0

Nature of Automation: Fully Automated

Version: 2.0

Software for University Libraries (SOUL) is an state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is a user-friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic formats, networking and circulation protocols. The college library is partially automated. SOUL 2.0 is available for ILMS. Internet & Wi-Fi facility is available in the library for the staff and students. Majority of library works are done manually. Automation of library materials is in progress. The college library is trying hard to cope up with the automation of library work now-a-days. In case of syllabi changed by the university, particular information regarding the topics on requested by staffs and students can be immediately provided by the librarian.

Year of automation:2018

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

115400

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates its IT facilities time to time. The Computer student ratio in the college is :

1:6. College is having BSNL Braod band connection in 10 nodes with 4 MBPS speed and Namu Wi-Fi facilities speed 30 MBPS- 50 MBPS by

Gujarat Government. Namo Wi-Fi facilities is for all students and teachers. It is can be accessed by phone number and OTP.

LAN and Wired Inter Connectivity : Available in the computer lab  
 Photo Copiers : 08 nodes of Wi-Fi service is available only in the college Campus. Laptop and internet facility is provided to each faculty and administrative staff. Computer and internet facility for students is available in the Labs & Library To make optimum class rooms ICT enabled two class rooms have digital podium, four class rooms are equipped with Digital Teaching Device Feedback Set, two with Professional LED display and two with projectors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

68

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****1012154**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college computers were initially covered under warranty. As their warranty period is over the onus of maintaining them is now entirely of the college. The college laboratory computers are covered under hardware maintenance by SCOPE. The laptops and recent desktops are also covered under three year warranty from the date of purchase. The college digital equipments such as the photocopier, color printer, digital lectern, smart class room equipments, large LED displays, visualisers and projectors too are recently purchased and covered under warranty for maintenance. The college building is just two years old and the duty of its maintenance as well of the sports ground is of the state PWD. For day to day cleaning and maintenance there are three sweepers and five security guards for round the clock security purpose. These personals are appointed through outsource agencies approved by district collector office.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****173**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****0**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to institutional website	<a href="http://gaccpaddhari.ac.in/dept.php?id=18">http://gaccpaddhari.ac.in/dept.php?id=18</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In this college, there are three administrative/co-curricular committees with student's representation. Student's representation is as per established processes and norms. These committees are as below:

(1) NSS committee - (student name: Mr. Ajay Lagavadiya)

(2) IQAC committee -(student name: Mr. Vishal Lagavadiya)

(3) EBSB committee -(student name: Mr. Bhojani Nikhil)

File Description	Documents
Paste link for additional information	<a href="http://gaccpaddhari.ac.in/dept.php?id=18">http://gaccpaddhari.ac.in/dept.php?id=18</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni Association has not been formed yet but is planned to be formed from next year.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of our college is "to nurture a healthy society by providing the rural students knowledge, wisdom and skills development to realize their inner potential through quality education". The mission of our college is "to encourage the students to develop their intellectual, social, moral, spiritual and physical ability for creating progressive and good members of the democratic society". As per our college vision and mission the teachers of our college were participated in decision making procedure of all students' oriented activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership is visible in decentralization and participative management activities of our college. The college committees are formed in the very beginning of the term and are given the charge of conducting the activities accordingly. The committee sets the time table for activities and the students and staffs is informed accordingly. The results of the various competitions are declared after the competition and the successful participants are duly felicitated. Important committees such as IQAC, SAPTADHARA, NCC, UDISHA, CWDC, FINISHING SCHOOL, NSS AND SPORTS function independently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Strategy Development and Deployment:

#### Teaching and Learning:

Teaching learning is done throw class room lecture method at our college. But due to covid-19 effect a class room lecture method is not possible so we use our ICT facilities which were provided by the government to our college. So during this covid-19 period our all faculties take online lecture and used various technologies like, PPT, VEDIOES, HEAD PHONE, LEPTOP ETC.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://gaccpaddhari.ac.in/event-details.php?id=15">https://gaccpaddhari.ac.in/event-details.php?id=15</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our institute is run by a state government. So all functioning polices like, administrative setup, appointment and service rules, procedures etc. Manage be state government only.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Every year our college should be encourage the teaching staff for API score which is required for promotion. Our IQAC cell does a CAS (career advance scheme) activity for teaching staff whose CAS is due in the particular year. During the last year our college started to make "Service Memoir" for all teaching and non teaching staff members. Its include detail of education, service history, work done for personal development etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

**and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

05

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institute is a government organised. So performance appraisal system for teaching and non teaching staff is managed by Educational Dept. Of Government of Gujarat and as per UGC norms. Even though, our IQAC cell measure performance of teaching and non teaching staff at college level be CAS ( Career Advancement Scheme) for promotion. The college always supports its teaching and non teaching staff to participate in workshops, training, orientation, Ph. D. Programs etc. For their career advancement scheme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal financial audit is carried out by the office of the commissioner of Higher Education, Gandhinagar. In the last year one audits was done by Commissioner office of the Higher Education, Gandhinagar. From 2012 it is a second audit done by CHE office Gandhinagar.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs.10000/-

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Institutional strategies for mobilization of funds and the optional utilization of resources:

Our institute is fully government organization. We receive fund from state government for staff salaries and general expenses. We also receive grant from UGC for institutes' infrastructure and development. We get grant from KCG and Saurashtra University for various programs. The institute can use fund as per government rules only.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the last year our college started to make "Service Memoir" for all teaching and non teaching staff members. Its include detail of education, service history, work done for personal development etc. For the purpose of inner quality development of our teaching staff and students we should started e- journal with ISSN during last year. So by this work a college provide platform to all beneficiary to explain their views by writing an articles in the journal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute reviews its teaching learning process, structures and methodologies of operations and learning outcomes by the way of CAS and API for teachers and internal exam, assignments etc for students. This work is done at periodic intervals through IQAC set up as per norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

No program is possible as the corona epidemic is going to take online lecture.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

**Because of our new college, E-waste is not deposited yet.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SR NO.

PROGRAM NAME

DATE

WEBSITE LINK

1

REPORT OF GITAJAYANTI

25/12/2020

[Click Here](#)

2

REPORT OF GITAJAYANTI QUIZ

25/12/2020

[Click Here](#)

3

REPORT OF EBSB DAY AND PLEDGE TAKEN PROGRAM

22/02/2021

[Click Here](#)

4

FILM SCREENING PROGRAM UNDER EBSB

22/02/2021

[Click Here](#)

5

**PHOTO EXHIBITION OF CHHATTISGARH**

08/03/2021

[Click Here](#)

6

**CLASSROOM TO TEACH LANGUAGE ABOUT PAIR STATE - CHHATTISGARH**

25/03/2021

[Click Here](#)

7

**CELEBRATION OF EBSB DAY**

25/03/2021

[Click Here](#)

8

**FILM SCREENING PROGRAM UNDER EBSB**

09/04/2021

[Click Here](#)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**SR NO.**

**PROGRAM NAME**

**DATE**

WEBSITE LINK

1

REPORT ON ONLINE QUIZ ON INDIAN CONSTITUTION

01/07/2020

[Click Here](#)

2

CONSTITUTION DAY CELEBRATION

26/11/2020

[Click Here](#)

3

GUJARAT KA AABHAR KARGIL VEERON KE PRATI

03/07/2021

[Click Here](#)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**



File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SR NO.

PROGRAM NAME

DATE

WEBSITE LINK

1

TEACHER'S DAY REPORT

05/09/2020

[Click Here](#)

2

REPORT OF TEACHER'S DAY

05/09/2020

[Click Here](#)

3

CELEBRATED THE REPUBLIC DAY ON 26TH JANUARY 2021

26/01/2021

[Click Here](#)

4

**FARWELL AND STUDENT HONORING PROGRAMME**

31/07/2021

[Click Here](#)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**SR NO.**

**PROGRAM NAME**

**DATE**

**WEBSITE LINK**

1

**REPORT OF ACTIVITIES CARRIED OUT DURING LOCKDOWN COVID-19 EPIDEMIC**

30/06/2020

[Click Here](#)

2

**REPORT OF ACTIVITIES CARRIED OUT DURING LOCKDOWN COVID-19 PANDEMIC**

01/07/2020

[Click Here](#)

3

ONE DAY EDUCATION TOUR OF SHURJAN N.G.O. - BHUJODI (BHUI-KUTCH)

06/03/2021

[Click Here](#)

4

ONLINE CORONA VACCINE AWARENESS PROGRAM

17/05/2021

[Click Here](#)

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

E-JOURNAL HAS BEEN PUBLISHED ON AUGUST 2021 BY GOVERNMENT ARTS AND COMMERCE COLLEGE PADDHARI

#### SAMANVAY

- E-Journal is free, open access and peer-review journal. The main aspect to start journal to promote research activities among students, research scholar and faculties. GACC College Paddhari took initiative to start this journal this year. College is carrying out process to register for ISSN. The journal will be published every 3 months. It will publish papers on the disciplines of humility and commerce. These include Gujarati, Hindi, English and Sanskrit four languages and history, sociology and economics.

#### BIRD FEEDER AND NEST

- Bird feeder and nest have been placed in the college.

And the Bird Feeder and Nest are placed in such a way that they are protected from the rain and sun light.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. The course will be conducted in 15 days history subject.
2. A 15-day grammar course will be conducted in Gujarati, Hindi, English, and Sanskrit.
3. Prayers will be held every Monday in which students will present their views.
4. PhD guideship has been gotten 2 professors in the staff.
5. Another professor tries to get the guideship.
6. The offline seminar has not been held due to the Corona epidemic which should be attempted this year.
7. A committee has been formed for the code of conduct. And it is pending to be posted on the website yet. Work on it is still going on and it will have been completed by next year.