



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT ARTS AND COMMERCE COLLEGE, PADDHARI
Name of the head of the Institution		Dr. C. B. Balas
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+912820233444
Mobile no.		8160750569
Registered Email		bhut.geeta@gmail.com
Alternate Email		nilathakeer@gmail.com
Address		NEAR COURT BUS STATION ROAD PADDHARI. DIST. RAJKOT. PINCODE 360110
City/Town		RAJKOT
State/UT		Gujarat
Pincode		360110

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Pramodsingh Chauhan			
Phone no/Alternate Phone no.		+912820233444			
Mobile no.		9426042530			
Registered Email		principalpaddhari@gmail.com			
Alternate Email		bhut.geeta@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://gaccpaddhari.ac.in/uploads/docs/GACCP-SSR.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://gaccpaddhari.ac.in/uploads/docs/Academic_Calender_2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.03	2019	15-Jul-2019	14-Jul-2024
6. Date of Establishment of IQAC			04-Oct-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

CAS proposal for Faculties	30-Aug-2018 1	3
Initiating alumni association related discussion and participation in work shops	05-Mar-2018 1	7
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Arts and Commerce College Paddhari	RUSA	State government	2018 365	1843750
Government Arts and Commerce College Paddhari	Saptdhara	State government	2018 365	20000
Government Arts and Commerce College Paddhari	Udisha/placement	State government	2018 365	70000
Government Arts and Commerce College Paddhari	Finishing School	State government	2018 365	500000
Government Arts and Commerce College Paddhari	N.S.S.	State government	2018 365	47500
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

Augmenting Sports Facilities enhancing ICT facilities Procuring Books for college Library Evaluating and clearing CAS Grade Pay 7000/ of 3 Faculties Initiating Mentorship Programme

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
CAS proposals for Faculties	CAS approve and process to Government authority for concern Faculties
Initiating alumni association related discussion and participation in workshop	Maximun numbers of teachers participated in international, national, state level seminars, conferences work shops and went for quality research publications in journals and ISBN books.
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	07-Jul-2019
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	24-Jan-2019
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute is affiliated to Saurashtra University Rajkot. Being an affiliated institution, the curriculum prescribed by the affiliated university is followed. The Board of Studies and syndicates frame the academic calendar which is followed. In the beginning of the term, the university uploads the calendar on the website and sends it to the institute. Based on this, the time table committee at the Institute level comprising of the Head of Departments and faculties prepare the academic calendar which contains details such as Commencement of academic year/semester, internal class tests, like Assignments, Seminars and M.C.Q. test schedule for in semester, university examinations, co-curricular and extra-curricular activities etc. The academic calendar is distributed to all the faculties through Head of Departments and accordingly the faculties prepare the teaching plan. Time-Table Committee frames the time table as well as Head of departments allots the subjects (courses) to the faculties well before the commencement of each term. For effective delivery of the curriculum, many of the faculties' use of ICT tool and different teaching methods like Group Discussions, Question- Answer, and Role Play etc. The performance of students is measured through internal examinations, in semester/end semester examinations. The schedule of these examinations is displayed on University website well in advance. Additionally these are also displayed on main notice board of the institution. The Principal, Heads of the Departments & IQAC supervise the effective delivery of the curriculum and suggest methods and means for its effective implementation. The best practices followed by faculties during teaching learning and assessment processes are commended and in other cases scope for improvement is suggested.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	18/06/2018
BA	sanskrit	18/06/2018
BA	gujarati	18/06/2018
BA	Hindi	18/06/2018
BA	History	18/06/2018
BA	Economics	18/06/2018
BA	Sociology	18/06/2018

BCom	Accounting	18/06/2018
BCom	Business Management	18/06/2018
BCom	Co-operation	18/06/2018
BCom	Statistic	18/06/2018
BCom	Computer Science	18/06/2018
BA	Philosophy	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Finishing School	17/12/2018	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback form made in google form and shared to all stakeholders by whatsapp and mail which they filled up. Students Feedback Form for teaching learning process is divided into five parts A - Time Sense, B - Subject Command, C - Use of Teaching Method/Teaching AIDS, D. Helping Attitude, E - Class Control. As well Alumni and Parents feedback also collected by google form. Some students and parents gave suggestions and questions. We have tried to come out with possible solutions for the questions and to implement possible suggestions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BA	Arts	170	90	87
BCom	Commerce	170	76	71
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	429	0	10	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	29	3	8	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring System has been institutionalised from this year onwards after following the various NAAC peer team recommendations. The total number of students enrolled have been divided equally amongst the teaching faculties. The teachers serve as mentors for the set of students provided to them and interact with them, documenting the interactions and taking follow up as and when necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
429	10	42.09

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCOM	6	20/04/2019	04/06/2019
BA	BA	6	20/04/2019	23/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The parent university has introduced the Choice Based Credit System and semester system at UG level. The college follows the university norms in the internal examinations. If the students demand, the college shows his/her answer books to maintain transparency. As per university rule, the ratio of the weightage of marks in core compulsory subject is 70 through university examination and 30 through internal examination. Until the first semester of the academic year 2015-16 the college conducted internal exam constituting 30 marks, of one assignment, one seminar and one MCQ test of 10 marks each. From the second term of academic year 2015-16 onwards the entire 30 marks internal exam consists of 3 assignments of ten marks each. The internal marks are displayed on the college notice board and are open for any queries from the student's side. The college then uploads the internal exam marks on the university website. The uploaded marks are verified by the concerned subject faculties before finally locking the result on the site.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the academic calendar planned by Saurashtra University. Every semester begins with departmental meetings with the Principal where things related to the performance and problems of students are discussed and new strategies are evolved and implemented. The overall performance of the students during the semester is evaluated on the basis of examination performance. The college plans tentative dates of internal exams according to university academic calendar to help the students to prepare in advance. Simultaneously various co-curricular and extra-curricular activities are planned and performed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gaccpadhari.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCOM	BCom	BCOM	39	8	20.51
BA	BA	BA	28	5	17.85

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_Student Satisfaction Survey \(SSS\) on overall institutional performance \(Institution may design the questionnaire\) \(results and details be provided as weblink\) https://docs.google.com/forms/d/e/1FAIpQLScdEaPZ8aWOMwOYxnk23luAWoKGcpsAqatjBH5TaCkxjldh0g/viewform_](https://docs.google.com/forms/d/e/1FAIpQLScdEaPZ8aWOMwOYxnk23luAWoKGcpsAqatjBH5TaCkxjldh0g/viewform)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	SANSKRIT	1	2.21
National	SANSKRIT	1	1.07
National	GUJARATI	1	1.07
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SANSKRIT	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	5	0	0
Presented papers	6	2	0	0
Resource persons	0	0	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Beti Bachao, Beti Padhao, Anti addiction Rally	NSS- GACC Dahisarada Aaji Govt. primary school	5	50
Cleanliness capmaign	NSS- GACC Dahisarada Aaji Govt. primary school	4	50
Sports Day	NSS- GACC Dahisarada Aaji Govt. primary	3	50

	school		
Slogan Writing on walls at Dahisarada village	NSS- GACC Dahisarada Aaji Govt. primary school	3	50
Medical Camp for Eye check up	NSS- GACC, Dahisarada Aaji Village and Govt. primary school	3	50
Program of disaster Management	NSS- GACC, NDRF Team, Rajkot, Dahisarada Aaji Village and Govt. primary school	4	50

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Voters Awareness Program	Taluka Admin Office - Paddhari GACC- Paddhari	Taluka Level National Voters Day	8	45
Sankalp se Sidhhi	Nehru Yuva Kendra -Rajkot and GACC - Paddhari	Seminar on Value Based Education and Role of Youth in New India	10	50
In order to Dpt. Of Social Justice Empowerment KCG	NCC and NSS - GACC - Paddhari	Constitution Day	15	59
Govt. of Gujarat	Taluka Admin Office - Paddhari GACC - Paddhari	Survey of Village Cleanliness - 2018	14	50
Taluka Level Van Mahotsav	Mamlatdar Office, Range Forest Office, Taluka Panchayat, Social Justice Committee Paddhari and	Tree Plantation	13	48

	GACC-Paddhari			
In reference to Higher Education Order - Gandhinagar	Taluka Forest Office GACC-Paddhari	Tree Plantation	9	15
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3832815	3832815

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added

Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL2.0	Fully	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4501	400000	1556	80385	6057	480385
Reference Books	954	417700	996	96000	1950	513700
e-Books	35000	0	0	0	35000	0
Journals	14	20000	0	0	14	20000
e-Journals	27	310968	87	529377	114	840345
Digital Database	0	0	0	0	0	0
CD & Video	10	0	0	0	10	0
Weeding (hard & soft)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	64	1	49	0	0	5	10	1	0
Added	0	0	0	0	0	0	0	0	0
Total	64	1	49	0	0	5	10	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
812000	468810	428815	215350

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institute has decent infrastructure available to facilitate teaching and learning. It has 20 classrooms, a computer laboratory, a seminar hall, a spacious library, a big playground, separate parking facilities for staff and students, a girls' common room, water coolers etc. Separate chambers are provided for Sports and NSS. The seminar hall is available which can accommodate approximately 200 students. All classrooms have enough boards, dusters, benches, tables, chairs, lights, fans with proper ventilation. The College possesses adequate infrastructural facilities as per the contemporary requirement to create an environment of academic excellence. Teaching - Learning Class Rooms: The college has in all 20 classrooms besides a library, Reading Room, computer laboratory, administration office, Principal's chamber, sports office, Women's Common Room, N.C.C. room, N.S.S. room, CWDC room, Sports Equipment room, placement cell and a staff room. Teaching - Learning Computing Equipment The college has taken several steps to create, upgrade and enhance infrastructural facilities for quality enhancement and sustenance of the Teaching Learning process through latest technology, such as ICT, Videos and e-resources. College has eleven well equipped smart classrooms, a computer laboratory with 25 computers and a partially digitalized library having three computers with internet connection and e-resources. Sports: The college has been providing excellent support and coaching facilities by the Physical Director for indoor and out-door games and many students participated at State and National level competitions and won many Awards, Medals and Prizes. College won 2 gold medal in wrestling and 1 gold medal in Athaletic in all India interuniversity competition

<https://gaccpaddhari.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	View in file upload	136	0

	option		
b)International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Finishing School Programme For soft Skill Development	17/12/2018	40	KCG, AHMEDABAD
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Entrepreneurship Seminar organized by UDISHA on 17/07/2018	0	300	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Job Fair was organized by The Government of Gujarat at Saurashtra University Campus	11	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	14	B.A. and B. Com.	Arts and Commerce	view in file upload option	View in file upload option
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
View in file upload option	View in file upload option	0
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	National	0	0	00	Nil
2018	00	International	0	0	00	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has no Student Council representation of students on academic administrative bodies/committees

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management are at the core in our administration policy. The College committees are formed in the very beginning of the term and are given the charge of conducting the activities accordingly. The Committee sets the time table for activities and the students and the staffs is informed accordingly. The results of the various competitions are declared after the competition and the successful participants are duly felicitated. Important committees such as IQAC, Saptadhara, Udisha, NCC, NSS, CWDC and sports function independently, simultaneously catering to the institutional needs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? For the 12B certificate process is going on at university level. Still we have not got 12B certificate. So no one faculty is the member of BOS. So Curriculum Development take place at university level and our college follow it.
Teaching and Learning	Teaching learning is done throw class room lecture method. Besides the ICT faculties are utilized for aiding need based teaching learning process. Faculty educational activities that enhance teaching learning such as Group Discussion, Quiz and Debate are regularly organized.
Examination and Evaluation	Our college take internal exam also for all students. For internal exam take MCQ test and give assignments. Test papers and Assignments check by our faculties. They are preparing mark-sheet and it submitted to Saurashtra University. We are also taking external exam which is organized by our university.
Research and Development	Except one all faculties are doctorate.

Faculties are encouraged to take up research work such as participating and presenting research papers in seminar and conferences. Faculty members have been invited as plenary speaker, resource person and conducting lectures in DRC.

Library, ICT and Physical Infrastructure / Instrumentation

GACC, Paddhari Library is working in full fledge from 2017, after shifting new and own college building. Library has 9312 Books and 25 Magazines in Hard Copy, Books and Magazines covers main Subjects on Arts, Commerce, competitive exams, Research and Indian-Foreign Literature. Four News Papers in hard copy subscribed. Library also having large Collection on Shri Swami Vivekanadji and runs Vivekananda Kendra too. Library is fully automated with state of the art Library Management Software SOUL2.0. N-List E-Resources has also subscribed and renewed subscription every year. Library gives book - bank facilities to all needed students. Every year library organizes Library Orientation Program for New Comers. Various activities held to enhance reading habits in students.

Human Resource Management

The institute had effective welfare measures for teaching and non-teaching staff. The institute motivates the teaching staffs for their CAS (career advancement scheme) for promotion and encourages them for Orientation/ Workshops/Training programs as per the need. Some of the teaching staffs have completed their Ph.D. during their service in the college. The college always supports its teaching and administrative staff to appear in the CCC/CCC examination.

Industry Interaction / Collaboration

The college participated in district level placement fair which organized by Government of Gujarat. This fair is held at Saurashtra University Rajkot for two days. For this purpose our placement team visit numbers of industries. We are also invited industries for placement fair. Our college students are also take part in this programme.

Admission of Students

Application forms for admission are distributed and a merit list is generated. For admission document verification is done and fee collection process initiative. The enrolment of

students done on University portal.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Yes, it is done as per requirement
Administration	As per requirement
Finance and Accounts	IFMS, PFMS
Student Admission and Support	ENROLLMENT
Examination	Uploading of internal marks

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course on Indian Culture and Eternal Values	4	18/02/2019	10/03/2019	21
Short Term Course on Installation and Operation of SOUL 2.0 Software	1	08/10/2018	13/10/2018	06
Short Term Course on History and Culture	1	01/01/2019	13/01/2019	06

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NO	NO	NO

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial audit is carried out by the office of the commissioner of Higher Education, Gandhinagar. Since the establishment of the college in 2012, The internal audit was carried out once in the year 2015-16 External Audit is carried out by AG office which has not yet been carried out.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SAURASHTRA UNIVERSITY	47500	NSS
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6.4.3 – Total corpus fund generated

47500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NO

6.5.3 – Development programmes for support staff (at least three)

NO

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Research work was done by our faculty members. Book published by one faculty member

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK	01/08/2018	Government Arts and Commerce College Paddhari (Dist. Rajkot) was established in 2012 10th May. At the time of establishment Arts stream started with English, Gujarati, Hindi, Sanskrit, History, Social studies and Economics while commerce stream has

started with Gujarati medium. Moreover, boys and girls from rural area has got opportunity to get education from college. Besides education there are NCC and NSS units also give training to students. At college sports activities are also available students have got silver and gold medals through their hard work and support from college. In library apart from study books, competitive exam's books, magazines and reference books are also provided, to develop internal strength in students and for the progress of rural area students in reference to vision. Through various competitions we develop internal power of students. We also arrange classes like spoken English and Personality Development. In college for Arts and Commerce through experienced and qualified staff students get proper education. Every year as a result of that, students get good results in exams. Discipline from students is highly insisting and for that discipline committee is also formed. In the development of college regularity in timing and through arrangements of various activities and competitions by principal is also maintain the consistency of college development.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation To develop consciousness about environment, in the maintenance of environment importance of them, to make them responsible regarding Environment , with this aim as per the Honourable education minister in chintan shibir, current year, " World Environment Day" Principal of Government Arts and Commerce College Paddhari Dr. BalasSir , N.S.S. Coordinator Dr. Dharmesh R Parmar , Forester of Paddhari Taluka G.B. Vaghani arranged the program of plantation. In the presence of college Principal, R.F.O. Pratapsinh Jadeja, students of B.A. and B.COM as well entire staff had done plantation and they were motivated to take care of trees. The entire function was arranged under the guidance of Principal C.B. Balassir , N.S.S. Coordinator Dr. Dharmesh R parmar. In this program co operation acquired from Dr. Balvantsinh Chauhan, Dr. ShivubhaiVala and Prof. Kaushikbhai Pandya as well entire staff and students.

Celebration Of 69th District Level Forest Festival Government Arts and Commerce College Paddhari had celebrated 69th district level forest festival on 02/08/2018. Social afforestation Department Paddhari and Government Arts and Commerce College Rashtriya Seva Yojana had arranged this program jointly. In the beginning of this program students of S.Y. B.com had performed prayer of Saraswati. After that Range Forest Officer Shri P.J. Jadeja had verbally welcomed guests. Chairman of this program mamlatdar Shri P L Gothisir , as a chief guest MLA of Paddhari Shri LalitbhaiKagthara, Head of taluka panchayat Shantilal Karshanbhai Boda, Chairman of Social Justice Committee B.K. Vaghela , Principal Dr, C.B.Balas of Government Arts and Commerce College, maji talukapramukh Becharbhai were presented. In this program Principal of college Dr.C.B.Balas sir had given lecture on importance of trees with the examples of Rigveda and motivated all students. After that chairman of the program, mamlatda rP.L.Gothi sir had taken pledge from the students to do plantaion of one plant on their birthday. Chief guest MLA of Paddhari Lalitbhai Kagthara had given speech on importance of trees and to take care of trees and motivated students to do such. College N.C.C. Cordinator thanked to all the presented guests and plantation had been done by the guests, various plants were distributed to the students. To made successful 69th district level forest festival Range forest officer P.J.Jadeja, Vanpal G.B, Vaghani entire staff of their office , from the college Principal Dr. C.B. Balas N.S.S. Coordinator Dr.Dharmesh R Parmar , N.C,C, Coordinator Sandeepkumar Vala entire teaching and non teaching staff and students had struggled to achieved this aim.

Celebration of 150th Birth Anniversary of Mahatma Gandhiji Swachhata Pakhvadiyu As per the instruction of U.G.C., Government Arts and Commerce College Paddhari had arranged Swachhata Pakhvadiyu as a part of celebration of 150th Birth Anniversary of Mahatma Gandhi jayanti reference to Rashtriya Seva Yojna celebrated Swachhata Divas. As a part of celebration Swachhata Divas, first of all N.S.S. Coordinator Dr. Dharmeshbhai Parmar explained to students about importance of cleanliness and inspired to students to clean the college. After that students were divided under different groups under the leadership of professors and students had cleaned College Campus, Garden, Parking, Open Theatre and college building and removed the extra waste by Cleanliness Campaign and had cleaned entire college. In the above program of College Dr. C.B. Balas N.C.C. Coordinator Sandeepkumar Vala, Dr. P.R. Chauhan, Dr.Geetaben Bhut, Dr. RajibenVagh, N.S.S. Coordinator Dr.Dharmesh R Parmar, Dr. Shivubhai Vala, Prof. Kaushikbhai Pandya, Dr.Shilpaben G Hadiya, Dr. Namrataben Joshi , Dr. Balvantsinh Chauhan, Dr. Parulben Baldha, Dr. Hirvaben Patadiya as well entire non teaching staff of college and boys and girls of N.S.S. had enthusiastically participated and made it successful.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Government Arts and Commerce College Paddhari, N.C.C. Department is always working to develop the quality of entrepreneurship, fearlessness, leadership and for the high level character of students. With this mission only during 12/12/2018 to 19/12/2018, students had been sent to ANDHARAPRADESH TIRUPATI at trekking camp for seven days. During the camp students had been taken to the various places for trekking. Students had been informed about geographical situation of ANDHRAPRADESH. Moreover they got familiar with their rituals, dressing and culture. In this camp students had been participated enthusiastically and gave their best contribution. From entire Gujarat almost 350 students had been participated. The list of the students from Government Arts and Commerce College Paddhari is given below: 1. Ravi B Varu 2. Yuvraj H Chauhan 3. Mosin N Zankhara 4. Bharat R Bhimani Under the guidance of Principal Dr. C.B. Balasir , N.C.C. Coordinator Dr.Sandeepkumarvala had provided all kind of arrangement and guidance and try to increase the fame of college in the camp. . Study circle taking place on every semester first and last day when the entire staff assembles in the staffroom after recess along with principal madam and one teacher delivers a paper reading which has recently been presented at any conference/seminar/symposium and then discussion takes place. Government Arts and Commerce College Paddhari, N.C.C. Department is always working to develop the quality of entrepreneurship, fearlessness, leadership and for the high level character of students. With this mission only during 29/01/2019 to 07/02/2019 Swami Vivekanand Institute of mountaineering basic course, six students had been sent to Mount Abu for ten days in the camp. during camp students got informed about rock climbing rappelling , stomach rappelling American side rappelling, jumaring , night trekking and various courses of mountaineering. In this camp students had been participated enthusiastically and gave their best contribution. From the entire Gujarat almost 86 students had been participated and at the end of the course students had showed the best performance in the exam. Out of that 3 students had got A grade and 3 students had got B grade. List is given below: 1. Kashyap S Jadeja A grade 2. Dhruvrajsinh D Rana A grade 3. Ravi B Varu A grade 4. Bharat R Varu B grade 5. Mayur V Kanzriya B grade 6. Yuvraj H Chauhan B grade

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gaccpaddhari.ac.in/mountaineering-course/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Our institution is located in backward rural area where most of the families are socially and economically under developed. Our institution strives on providing knowledge and holistic development to these students. Our students, though belonging to economically and socially backward region, as belonging to rural stock are physically fit. With good sports facilities and support the students can fare well in recruitment of police, paramilitary and armed forces. With this objective of social and economic upliftment through providing enhanced employment opportunities, we persevere to become distinct in our vision, priority and thrust. The library of the institute has 14 journals and 9312 books. N-LIST are the sub subscriptions of the resource. Which contains more than 35,000 books, and receive more than 50,000 e-journals, language, science, literature, sociology, reference books are available in abundance only. The library provides book bank to more than 150 students.

Provide the weblink of the institution

<https://gaccpaddhari.ac.in/>

8.Future Plans of Actions for Next Academic Year

To make the effort that students make coming regularly. To focus on student's better performance in internal as well as external evaluation processes To celebrate one whole day as a " sports Day" Motivation to teacher for quality research projects. Getting ready for the online exam (in future). Student will be prepared to go to the youth festival. Trip will be organized for students. International Seminar will be conducted by Professors. The campus will be made more greened. Student will be prepared at the national level sports. Seminars will be organized by our institute and other colleges will be invited by us.